

Paratransit, Inc. Board of Directors Meeting
November 21, 2013

- ❖ The Board President called the meeting to order at Paratransit's Florin Road facility.
- ❖ There were no members of the public present and no public comment.
- ❖ Board Member Kelly Baird provided some reflections on Paratransit's Mission and how it is reflected in the interaction between the vehicle operators and the paratransit riders. Jill Yungling described some of the responses by the clients of Eskaton Adult Day Health Care when asked what accessible and affordable transportation meant to them.
- ❖ All items of the consent calendar were unanimously approved, with exception of the minutes where there was one change to reflect a Board members absence as well as an abstention where the Board Member was not present. Consent items in addition to the minutes were the adoption of the 2014 Board of Directors' Meeting Calendar as well as a 9.2% Compensation Adjustment for the CEO.
- ❖ Director Leventon reported on the activities of the Nominating Committee, stating that it was decided that the current officers would stay unless anyone wanted to step down. Nominations were being taken from the floor both during this Board Meeting and the one scheduled in January 2014. Director Gould expressed his view that they should have new people elected or it was a permanent group of four people. Director Yungling expressed her opinion that a year was not enough to develop as an officer. Director Gracechild applauded Director Gould's "social courage" for stating this and elected to vacate her position.
- ❖ Linda Deavens reviewed items from her written CEO report, including 35th Anniversary celebrations, starting with one held for passengers, dignitaries and friends of Paratransit, and a dinner for current and former Paratransit staff culminating with a BBQ hosted by the shop. She also provided information about the Hart Trust Fund, which provided a number of fare-free paratransit trips for low income seniors; and the Board remains very interested in extending this program as well as looking into the feasibility of expansion of fare subsidies. Linda expressed that it was possible to take revenues from the future fueling site and use these funds to assist low income riders with the cost of paratransit fares. Any reduced fare program could result in increasing ADA paratransit demand and thus fiscally impact RT. The RT Board of Directors is responsible for establishing fare policy for ADA paratransit service, so it is expected that this issue would be reviewed with RT in the future. Linda also provided information on Travel Training in San Joaquin County, and an update on Destinations Mobility including their addition of two new staff members, an update on new staffing in

Boston, activity in Spokane, and a two day site visit to the Paratransit shop by VTrans' new maintenance manager. She commented on staff activities, including meeting with staff from a new dialysis facility and Paratransit being personally invited and attending the CROP event along with Sacramento Regional Transit, to listen to concerns of the community and added that a meeting was scheduled in December to meet with them. Director Gracechild stated the public meeting with the community was a great effort and what could have been negative was not, they just had suggestions. She mentioned that the neighborhood where the meeting transpired was very poor and lamented that they get their routes cut when the Fabulous 40s neighborhood gets designer stops. Linda provided an update on the joint bus procurement noting that the consortium had gained additional agencies. She advised the Board that the fiscal audit had just ended and the CFO was feeling good. She ended her report discussing the possibility of the new tax measure and how Paratransit along with other agencies have created a task force and are looking into the feasibility of bringing this to the voters in either 2014 or 2016.

- ❖ Steve Robinson-Burmester reviewed the written financial report. He stated that trips were up .45% for the rolling year, largely due to CTSA trips. Rolling year DR trips were down by 2.33%. Year to date total trips increased by 4.7%, largely driven by a 9.5% increase of CTSA trips. Steve reported that DR trips YTD through September decreased slightly over the prior year by 1.7% while YTD cost per vehicle hour increased by 4.6%, stating that this was largely due to increased insurance costs, both auto and medical. Steve stated that the vehicle insurance increase was due to the 102 vehicles received from RT and the costs of slowly retiring the old fleet and having to maintain the insurance. It is RT's understanding that vehicles in transition were taken off Paratransit's insurance in a non-use status until such a time as they were ready to be disposed of. Steve and Linda assured their Board that the broker does shop the insurance market each year for savings. Year-to-date combined fare recovery, while declining slightly, was 10.9%, within goal, and YTD on-time performance rate is 9.39%. Steve shared that October 2013 is the first month that growth is starting to pick up.